

RARITAN VALLEY ROAD RUNNERS EXECUTIVE BOARD MEETING: JANUARY 6, 2004

I. CALL TO ORDER:

The January 6, 2004 Executive Board Meeting of the Raritan Valley Road Runners was called to order at 7:05pm by President Bob Townley at Allen Paul's Carpet Store.

Board members in attendance: , Gene Gugliotta, Bob Townley, Jonathan Cruel, Steve Kornstein, Cathy Glamkowski, Ray Petit, Erica Boling and Bill Panote

RVRR members present: Dave Hoch and Dana Gross

II. MINUTES OF THE PREVIOUS MEETING:

The minutes of the December 3rd. meeting was approved, with one correction. Meeting date was changed to December 9, 2003.

III. PRESIDENT'S REPORT:

Bob introduced Erica as Director at Large Board member. He indicated that the Jingle Bell run was a success. He also asked all Board members to write two articles a year for the newsletter. Steve and Jonathan volunteered to write a newsletter article, due February 15, 2004. Bob indicated that he is against the online newsletter.

IV. TREASURER'S REPORT (filed in absentia, by Ken Ellis):

1) New procedures for 2003: I'm in the process of closing the books for 2003. Starting with 2004, everything is being moved to Quicken. I also purchased a new ledger for writing receipts. Since at the end of this year I hit my 3-year term limit, I want to make some improvements to how things are done before passing everything off to the next sucker (probably one of you...). In any event, the ledger makes carbon copies, so the procedure now for receiving checks and cash is as follows:

The person giving me checks or cash counts and categorizes them before giving them to me. Or we sit there and count it together. So I'll probably be carting my calculating pad around with me. Then I write a receipt, and give them a copy. That way they have a record of how much money they've given me. Mostly this is to prevent laziness. I will bring this one up at the next board meeting just to get some feedback.

2) 2003 Youth Series: This is to solve an old discrepancy. In the process of closing the books, I noticed that a \$150 donation was attributed to the Summer Series, which actually was for the Youth Series. So the Youth series was +\$80 for the year, not -\$70 as reported. Pete was determined to put the series in the black, so this correction is a moral victory for him.

3) Doug Brown asked that the Summer Series and Youth Series split the money for park fees, which have grown quite a bit. It all comes from the same pool, so it doesn't really matter, and it seems fair. Pete agreed to this, so this is how I'll do the accounting for the next year.

4) We completed transfer from the RCA to the ARC. Our officers and directors (all of you) liability insurance is in place, as is our general liability policy. Total cost was 698.60. We are club RC64. I counted the number of families (as opposed to individuals) as 187, based on Janice's list.

5) We paid out \$750 to the Equinox 20K race, which is seed money for them to keep the race going. They will pay this money back after the race in March, along with our 10% of the gross receipts, as per the agreement presented to the board in December.

6) Total balance right now is 5227.54.

Ken

V. OLD BUSINESS:

Holiday Party was well attended.

If gift basket wasn't sent to Gary, we need to do so.

Steve informed us that 18 people were paid for the banquet, as of today. Dana presented menu and indicated that we will use a new caterer this year.

Equinox is now Equinox, Inc. Incorporation process has been completed.

Bob Townley is looking for confirmation that we now have insurance with AARC.

VI: NEW BUSINESS

Bob wants to increase club membership and ideas were discussed, as to how to accomplish this.

Bob announced that we will start announcements at 6:25 pm, with goal of starting the run at 6:30 pm.

On January 28th, club will try pizza, after the run.

Motion was made to give Ray \$200 for "Train"ing Run. All Board members voted in favor.

Motion was made to approve expenditure of \$10.00 a month for telephone hotline.

Next general membership meeting will be March 24th. Speaker suggestions were: a hypnotist, Nutritionist, and Dean Shonts.

Dave Hoch brought up funding of awards for club members who placed in Grand Prix. Bob suggested that the team captains should present to Board why they need additional funds.

VII: OTHER BUSINESS

Tentative next meeting date – February 3, 2004

Meeting adjourned at 8:50 pm.